

UNITED STATES DISTRICT COURT  
EASTERN DISTRICT OF PENNSYLVANIA

STEWART DALZELL

JUDGE

10613 United States  
Courthouse  
Independence Mall West  
Philadelphia, Pennsylvania  
19106

267-299-7399

November 13, 2002

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Re: C.A. No. 02-2811, Herring v. Martello, et al.

Dear Counsel:

Judge Dalzell has set the referenced case for a Rule 16 conference at 3:00 p.m. on Wednesday, November 20, 2002, in his chambers.

As you will see from the enclosed Scheduling Policy Statement, Judge Dalzell allots between ten and twenty minutes for these conferences. You should review the Scheduling Policy Statement before completing the "Conference Information Report" enclosed with this letter. You should bring the Conference Information Report with you to the Rule 16 conference.

At the close of the conference, you will receive an Order from Judge Dalzell that will list firm dates for the completion of discovery, other pretrial submissions and trial that will be set at the conference.

Very truly yours,

Eileen Adler  
Courtroom Deputy

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